

Application Checklist

Before submitting your required application, please confirm you have the following items:

- Completed Application Form, which includes the following:
 - Owner's Name and Mailing address/contact information
 - Tax Roll Number /Civic Address and/or Legal Description
 - Letter of Authorization
 - Site Plan
 - Plan Review Fee
 - Construction drawings - Engineers seal may be required (Maximum paper size 11"x17")
 - Proof of Ownership (may be required)

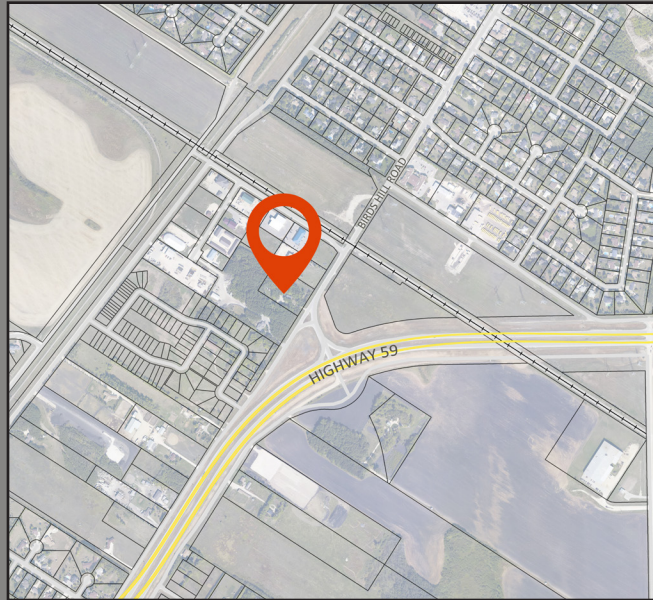
Do I require any other permits or approvals?

- Developer's approval may be required dependant on the area of construction.
- Manitoba Department of Infrastructure and Transportation approval is required if any structure or use is located within a highway control corridor or intersection circle; and, for any planting within 50 feet of a Provincial Road or Highway Right-of-Way.
- A Geotechnical Report may be required when construction occurs within 350 feet of the Red River, Lake Winnipeg, or a tributary.
- Other permits or approvals may be required. Please discuss your proposal with RRPD staff for more information.

RED RIVER PLANNING DISTRICT

2978 BIRDS HILL ROAD
EAST ST. PAUL, MB, R2E 1J5
PH: (204)669-8880 FAX: (204) 669-8882
TOLL FREE: 1-800-876-5831

Method of payment: Cash, debit or cheque,
payable to Red River Planning District.



E-MAIL: info@rrpd.ca

WEBSITE: www.redriverplanning.com

ONLINE PERMIT APPLICATIONS

<https://ca.cloudpermit.com/login>

Cloudpermit 

This Pamphlet provides general guidance only. For definitive requirements and procedures, please consult *The Planning Act*, the National Building Code, the Development Plan, the respective Secondary Plan, Zoning By-Law, Building By-Law and/or any other applicable By-Law, Agreement, or other piece of applicable legislation.

Please contact the Red River Planning District for further information or to make an application.

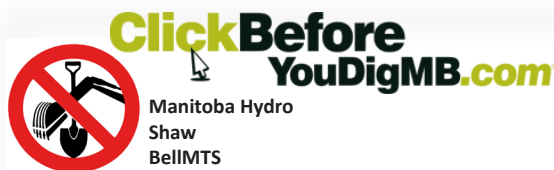
Date Revised: February 1, 2024

TEMPORARY STRUCTURES AND USES



 **RED RIVER**
PLANNING DISTRICT
Guiding Development • Building Community

Planning and Development Services
St. Clements • St. Andrews
East St. Paul • West St. Paul • Dunnottar



All fees and information are subject to change without notice, and should be verified by the Red River Planning District Office.

When is a Temporary Structure and/or Use Permit Required?

To determine whether a temporary structure and/or use permit is required, interested applicants may contact Red River Planning District stating the intended use, intensity and duration, and provide a site plan indicating where this use will occur and where any structures will be erected to conduct the use. Depending on the type of use, a conditional use or zoning variance may be required by council.

What are the application requirements?

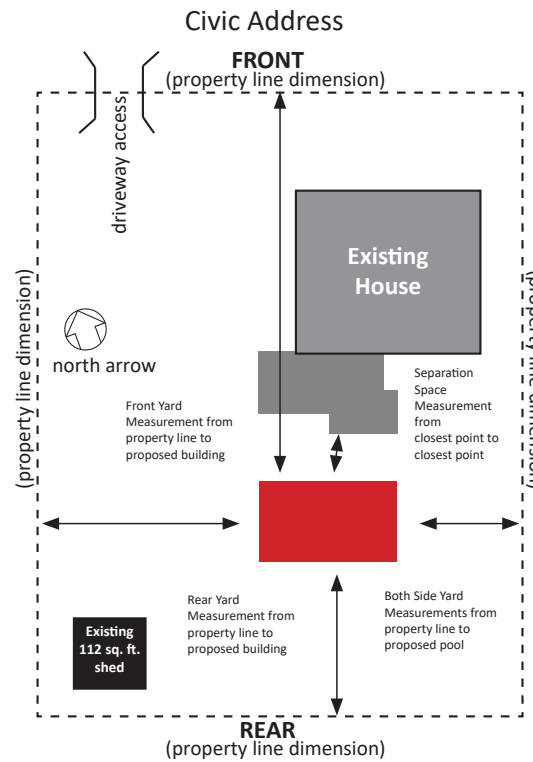
Our office needs the name and complete contact information of the property owner and the contractor, the property location, a site plan, and engineer stamped construction drawings if the structure is greater than 900 sq. ft. in size.

All fabric used in connection with the tent / canopy shall conform to CAN/ULC S109 "Standard Method for Flame Tests of Flame-Resistant Fabrics and Films."

Documentation confirming said conformation to CAN/ULC S109 is required to be provided upon application.

What other types of permits may be required?

Depending on the location and type of use, various other agencies may need to be contacted. Below is a short-list of some organizations that may need to be contacted for your use to be permitted:



TYPICAL SITE PLAN

DEPARTMENT OF HIGHWAYS

If your use is for an event where traffic is expected, Manitoba Infrastructure and Transportation may have an interest to ensure proper access and traffic safety. Highways can be contacted at: 204-945-8912

MANITOBA HYDRO

Before any structure is placed on-site or before any land works are done, applicants should contact Manitoba Hydro's Call Before You Dig program.
(888) MB HYDRO
(888) 624-9376

COMMUNITY SERVICES

Each municipality may be able to provide your event with certain amenities and services, such as road closure, barricades, street cleaning, picnic tables, and/or bike stands.

Rural Municipality of St. Andrews
Public Works Department - (204) 738-2264

Rural Municipality of St. Clements
Public Works Department - (204) 482-4529

Rural Municipality of East St. Paul
Main Office - (204) 668-8112

Rural Municipality of West St. Paul
Main Office - (204) 338-0306

Village of Dunnottar
Main Office - (204) 389-4962

MANITOBA LIQUOR CONTROL COMMISSION

If you are serving alcohol at your event, you should contact your local MLCC to ensure you have the proper permits for serving.

MUNICIPALITY

The municipality may require a business license for the use, depending on the type, of which may require Councils approval.

This list is not exhaustive, but should provide applicants with a basic list of contacts.